Jesse Alexander Hart Gibbs

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| 426 Glenn Circle  Decatur, GA 30030 | 404.245.1572  Gibbs.Jesse@gmail.com |

Education

The University of Georgia, Athens, GA

* Bachelor of Business Administration, Economics, December 2010
* 3.24 GPA

James Madison University, Harrisonburg, Virginia

* Bachelor of Business Administration, Finance 2008
* Minor in Economics
* 2nd Place out of 150, Business Plan Competition 2006, James Madison College of Business

Work Experience

Insurance Department, January 2009 to March 2009

De Lage Landen, Wayne, PA

* Involved in a conversion to an Oracle operating systems for international finance company
* Processed and verified insurance for millions of dollars of company assets and updated information system when necessary
* Handled collection calls to delinquent customers, and maintenance of client records and current accounts
* Worked independently on various projects while relying on management for guidance and support
* Extensive work on AS 400, Oracle operating system, and Microsoft Excel

Product Movement Coordinator, September 2008 to December 2008

City Sports Incorporated, Philadelphia, PA

* Handled shipping and receiving for Philadelphia retail location, 15,000 units daily during peak season
* Worked with corporate office to maintain sufficient inventories, and indentify merchandise trends
* Delegated task when necessary, and handled training of new team members
* Maintained communications with other retail locations concerning logistics

Temporary Labor, Summer 2008

City of Fort Collins (CO) Parks Department

* Basic park upkeep, including landscaping, irrigation, basic carpentry, and urban trail maintenance
* Communication with patrons to ensure a enjoyable and safe environment
* Operated non-CDL vehicles, light construction and maintenance equipment

Assistant Manager, Summers 2005 and 2006

Lifeguard, Summers 2001-2004

Venetian Pools Community Association, Decatur, GA

* Responsible for conducting inventory checks and managing daily sales deposits, and for basic facilities upkeep
* Scheduling for 30 employees based on experience; organized individual requests for leave
* Consulted with top management concerning hiring and firing of employees
* Server as head coach of the Starfish swim program from summers 2003 to 2006

Computer Skills

* Proficient in Microsoft Access Excel, Word, Outlook and PowerPoint
* Basic knowledge of economic and financial data management programs such as SAS and SPSS
* Worked with AS 400 and Oracle operating systems

On-Campus Involvement

Delta Sigma Pi, Professional Business Fraternity

James Madison University, Iota Kappa Chapter, Beta Upsilon fall 2006

* Served as Brother Senior Guide spring 2007, assured meetings were operated according to bylaws
* Networked with business professionals through weekly meetings, scheduled events, and alumni relations
* Volunteered at philanthropic activities, scholarship fundraising, soup kitchens, highway clean-ups, and sporting events

Economics Club, Student Duke Club, Club Swim Team, Men’s Water Polo

Current Employment

Food Runner, Trainer, January 2010 to Present

Taqueria Del Sol, Various locations, GA

* Responsible for servicing hundreds of customers during a shift
* Further developed multitasking, and communication skills
* Tasked with training new staff members and acclimating them to the work environment